

SCHOOL DISTRICT OF JOHNSON CREEK  
**Sites Committee Meeting Minutes**  
**Monday, December 5, 2016**  
**5:00 p.m.**  
**District Board Room (455 Aztalan Street)**

Chair Duane Draeger called the meeting to order.

Members Present: Carol O'Neil, Rick Kaltenberg, Duane Draeger, Richard Wrench, Superintendent Michael Garvey, and Buildings and Grounds Director Dan Fischer

Also Present: Jeff Constable, Paula Constable, Lia Constable, and Wes MacDonald

Dr. Garvey verified that the meeting was posted pursuant to s.s. 19.84(1) Wis. Statutes

Motion by Wrench/O'Neil to approve the Agenda as posted.

Band Room Repair

- The band room will be dry walled and insulated above the ceiling. The work will begin December 22<sup>nd</sup>.

Sidewalk/Boardwalk

- The base for the sidewalk and the ditch restoration will be completed this week. Wondra has again served us well.
- We will not be able to complete the sidewalk and curb work this year. Therefore, we will not begin this phase until spring. We will work hard to keep the emergency exit gravel road to Tanner Ridge as safe as possible.
- The boardwalk work will continue and be installed either this winter or early spring. The prep work will be done in the old building so as to be out of the elements but also out of the way in the new building.

Stage Lighting/Curtains

- Dr. Garvey met with the owner of Mainstage. Mainstage sold us the curtains which we are moving from the other building. We will move the curtains first followed by the lighting design.

Acoustical Issues

- The District has contacted Professional Audio Design to give us a quote on doing a study on the acoustical issues we have in the various areas of the building.

- The Sites Committee asked questions about the café and gym sound systems. Mr. Fischer responded that the sound equipment vendor has recalibrated the systems. We will review this as part of the acoustical review.

### Athletic Fields

- Architect Wes MacDonald presented three sketches of possible designs of the concessions/restroom area for the football/track complex. The Committee selected one of the three immediately. The Committee members then discussed what should be included and what could be cut from the design. Mr. MacDonald will work with Mr. Fischer and Dr. Garvey to refine the drawings.
- Mr. Fischer and Dr. Garvey will be meeting with the field designers in order to develop bidding documents for the track and football complex.
- The athletic fields design will also include additional parking lot lighting for the SW lot.

### Other

- The key card situation has been redesigned and TSP will cover the cost of the new key card readers.
- Mr. Lauersdorf and his students have begun the design work and construction of the following:
  - Sign top
  - Bike racks
  - Picnic tables
- Other items on which the District will be working are:
  - The display cases
  - Athletic equipment storage
  - Fencing near back gates to prevent cars from driving around the gate
  - Flag pole erection
  - Design and construction schedule for the maintenance building
  - Art work and display methods for classrooms and hallways

### Building and Facility Usage

- Most of the recreation activities will be held in the old school (now named the JC Recreation Center). This will help spread out the usage and save the new gym floor.
- Concern has been raised about protecting the new gym floor from certain activities. We will look into floor coverings and use.

- Our plans are to open the fitness room to the public after winter break. Our tentative plans are to start open hours at 5 a.m. - 7:15 a.m. during the week and 4 p.m. – 8 p.m. Mon-Thursday. We will monitor as to usage.

#### Snow Removal/Maintenance

- Tim Theder has agreed to handle snow removal on the sidewalks and entries at the new school site. Mr. Fischer and his crew will take care of the walks at the old site.
- We are putting together a bid package for the lawn care at the new site for next spring.

#### Review of Custodial Contract

- We have placed ads for the custodial positions which were approved. (part-time and special events).
- We have placed an ad for fitness room supervisors.
- Mrs. Blakeley and Mr. O’Connell are working on the School Psychologist and possibly using a social worker for the non-evaluation tasks.
- Mr. O’Connell is interviewing possible long term subs for second semester vocal music.

#### Transportation Equipment Updates

Dr. Garvey suggested looking into updating the technology in the school bus security cameras.

Motion by Wensch/Draeger to adjourn. Motion Carried.

Respectively Submitted,

Michael P. Garvey, Ph.D.  
District Administrator